

Turkeyfoot Valley Area School District

Application for Sabbatical Leave for Restoration of Health or Leave of Absence for Professional Development

Applicant Name _____ Date _____

Grade Level/Subject _____

Dates leave would start and end _____

Sabbatical Leave for Restoration of Health

Please write a brief explanation concerning your need for this leave.

You will need to submit a physicians' statement defining the nature of the problem and the length of time the employee has been under the physician's care.

Leave of Absence for Professional Development

The minimum requirements for this leave are to take 9 graduate credits or 12 undergraduate credits each semester or to develop a plan of 180 hours of other professional development activities each semester.

- Attach to this application a detailed plan describing the professional development activities to be undertaken. The plan should include the reason for the leave, the professional growth that is anticipated to occur as a result of the leave and an explanation of how this professional growth will benefit the District.
- List the courses that you plan to take.
- Course work will be used toward:

Degree _____

Non Degree _____

Certification _____

Other _____

Subject Area _____

Submit to the Administrative Assistant for Personnel