

MINUTES
TURKEYFOOT VALLEY AREA SCHOOL DISTRICT
CONFLUENCE, PA 15424
BOARD OF SCHOOL DIRECTORS REGULAR MEETING
MONDAY, JUNE 15, 2015

The Turkeyfoot Valley School Board of Directors met in regular session on Monday, June 15, 2015 at the school building in Harnedsville. President Mike Diehl called the meeting to order at 7:34 p.m.

ITEM #1. ROLL CALL

A roll call vote was held with the following members present: Terry Bender, Terry Grove, Mike Diehl, Patricia May, Cathy Hinzy and Frank Ryan arrived at 7:35

Others present: Acting Superintendent Jeff Malaspino, Principal Richard Berkley and Business Office Administrator Amanda Younkin

Absent: Mellissa Klink, Dawn Gales and Julie Custer

Also in attendance: Patsy Younkin, Michelle Kemp, Kara Grove, Josh Sechler, Shannon Yeager, Donna Graham, Tracie Elza and Laura Nicholson

ITEM #2. SALUTE TO THE FLAG

All present gave salute to the flag.

ITEM #3. ADDITIONS OR REARRANGEMENTS TO THE AGENDA

Cathy Hinzy moved and Patricia May seconded a motion to approve the agenda as amended. *Motion carried by unanimous voiced vote.*

ITEM #4. RECOGNITION OF VISITORS

Josh Sechler and Shannon Yeager presented a proposal to the board for all our banking needs.

Donna Graham and Tracie Elza presented a proposal to the board for all our banking needs.

Laura Nicholson presented a year-end report for the PTSO and calendar of events for next school year. She also presented a donation in the amount of \$1,500.00 to the elementary field trip account.

1. Approval of the bank depository for the 2015-2016

Frank Ryan moved and Patricia May seconded a motion to approve Somerset Trust as the bank depository for the 2015-2016 school year as presented. *Motion carried by majority vote with Cathy Hinzy voting no.*

2. Executive Session

Terry Grove moved and Patricia May seconded a motion to go into Executive Session for Personnel matters at 7:58 p.m. *Motion carried by unanimous voiced vote.*

The Board of Directors resumed their regular meeting at 9:18 p.m.

ITEM #5. APPROVAL OF THE MINUTES

A. Approval of the minutes of the Board of Directors Regular Meeting of Monday, May 18, 2015

Patricia May moved and Terry Bender seconded a motion to approve the Minutes of the Board of Directors Regular Meeting of Monday, May 18, 2015 as presented. *Motion carried by unanimous roll call vote.*

ITEM #6. APPROVAL OF THE BOARD BILLS

Terry Grove moved and Terry Bender seconded a motion to approve the May 2015 Board Bills as presented. *Motion carried by unanimous roll call vote.*

ITEM #7. APPROVAL OF THE TREASURER'S REPORT

Terry Grove moved and Terry Bender seconded a motion to approve the Treasurer's report for the month of May 2015 as presented. *Motion carried by unanimous roll call vote.*

ITEM #8. APPROVAL OF THE BUDGETARY TRANSFERS

There are no budgetary transfers at this time.

ITEM #9. TRANSFER OF FUNDS

Terry Grove moved and Terry Bender seconded a motion to approve the transfer of funds from the General Fund to the Payroll Account for the dates of June 24, July 10, July 24 and August 7, 2015 not to exceed \$120,000 at each transfer. *Motion carried by unanimous roll call vote.*

ITEM #10. COMMITTEE REPORTS

A. Athletic Committee

1. The Minutes of the Board of Directors Athletic Committee Meeting of Monday June 1, 2015 are presented for approval.

Frank Ryan moved and Terry Bender seconded a motion to approve the Minutes of the Board of Directors Athletic Committee Meeting of Monday June 1, 2015 as presented. *Motion carried by unanimous voiced vote.*

2. Committee Meeting Date

No meeting needed at this time.

B. Building & Grounds Committee

1. Approval of parking lot repairs

Terry Grove moved and Cathy Hinzy seconded a motion to approve Blout Paving to repair the parking lot for crack sealing only at the cost of \$750.00 not to exceed \$1,000.00 as presented. *Motion carried by unanimous roll call vote.*

2. Approval of sewage plant repairs

Cathy Hinzy moved and Terry Bender seconded a motion to approve Lytle Construction to repair the roof on the sewage plant at the cost of \$4,580.00 as presented. *Motion carried by unanimous roll call vote.*

3. Committee Meeting Date

No meeting needed at this time.

C. Cafeteria Committee

1. Monthly Cafeteria Report – Informational

2. Approval of the 2015-2016 Cafeteria Budget

Terry Grove moved and Cathy Hinzy seconded a motion to approve the 2015-2016 Cafeteria Budget in the amount of \$215,680.00 as presented. *Motion carried by unanimous roll call vote.*

3. Approval of milk/bread bids

Terry Grove moved and Cathy Hinzy seconded a motion to approve to award milk/bread bids at the discretion of the cafeteria manager as presented. *Motion carried by unanimous roll call vote.*

4. Approval to increase school lunch prices for the 2015-2016 school year

Terry Grove moved and Cathy Hinzy seconded a motion to approve to increase all school lunch prices by .05, setting the elementary lunches at \$1.55, high school lunch at \$1.80, adult lunch prices at \$3.05 and increase breakfast by .05 making student breakfast .75 and adult \$1.90 as presented. *Motion carried by unanimous roll call vote.*

5. Committee Meeting Date

No meeting needed at this time.

D. Curriculum Committee

1. Approval of the Library book purchases

Patricia May moved and Terry Bender seconded a motion to approve the library book purchases for the 2015-2016 school year as presented. *Motion carried by unanimous roll call vote.*

2. Curriculum Committee Meeting Date

No meeting needed at this time.

E. Finance & Purchasing Committee

1. Approval of the 2015-2016 Final Budget

Terry Grove moved and Cathy Hinzy seconded a motion to approve the 2015-2016 Final Budget in the amount of \$5,237,513.00 as presented. *Motion carried by unanimous roll call vote.*

2. Approval to Pay Bills for the Remainder of the 2014-2015 School Year

Cathy Hinzy moved and Terry Bender seconded a motion to approve permission for the Business Office to pay all the bills for the remainder of the 2014-2015 school year as presented. *Motion carried by unanimous roll call vote.*

3. Approval to Pay Bills for the 2015-2016 School Year

Cathy Hinzy moved and Terry Bender seconded a motion to approve permission for the Business Office to pay bills prior to the Board Meetings for the 2015-2016 school year as presented. *Motion carried by unanimous roll call vote.*

4. 2015-2016 Capital Reserve Account

The School Board of Directors of the Turkeyfoot Valley Area School District are depositing in the Capital Reserve Account the amount of \$7,000.00 for contingency repairs such as heating system, energy conservation, boilers and other needed repairs to the buildings or capital improvements or replacement or addition to public works and improvements. The \$7,000.00 will be transferred sometime during the 2015-2016 school year.

Cathy Hinzy moved and Terry Bender seconded a motion to approve the Business Office to deposit the amount of \$7,000.00 in the Capital Reserve Account from the 2014-2015 Budget sometime during the 2015-2016 school year and Invest District Funds for the 2015-2016 school year according to all State and School Board Rules and Regulations as presented. *Motion carried by unanimous roll call vote.*

5. Awarding of the 2015-2016 School Supply Bids-Janitorial Supplies, General Supplies & Art Supplies

Cathy Hinzy moved and Terry Bender seconded a motion to approve the Business Office to award the Supply Bids to the lowest overall bidder(s) meeting specifications as presented. *Motion carried by unanimous roll call vote.*

6. Approval of the Worker's Compensation Insurance

Cathy Hinzy moved and Terry Bender seconded a motion to approve the purchase of the Worker's Compensation Insurance at \$10,633.00 for the 2015-2016 school year as presented. *Motion carried by unanimous roll call vote.*

7. Accepting Private Tax Sale Bids

Patricia May moved and Terry Grove seconded a motion to table accepting Private Tax Sale Bids for delinquent property taxes as presented. *Motion carried by unanimous voiced vote.*

8. Approval of the Financial Auditor for 2015-2016-2017

Frank Ryan moved and Terry Grove seconded a motion to approve the hiring of Kotzan CPA & Associates as the district's financial auditor for the years 2015 at the cost of \$15,000.00, 2016 at the cost of \$15,450.00, and 2017 at the cost of \$15,900.00 as presented. *Motion carried by unanimous roll call vote.*

9. Finance & Purchasing Committee Meeting Date

No meeting needed at this time.

F. Policy Review & Development Committee

1. Policy Review and Development Committee Meeting Date

Terry Grove moved and Patricia May seconded a motion to approve August 17, 2015 as the date at 7:00 p.m. for the Policy Review & Development Committee meeting with permission to advertise. *Motion carried by unanimous roll call vote.*

G. Transportation Committee

1. Transportation Committee Meeting Date

No meeting needed at this time.

H. Technology Committee

1. Technology Committee Meeting Date

No meeting needed at this time.

ITEM #11. NEW BUSINESS

1. Approval of School Solicitor Samuel Clapper of Barbera, Clapper, Beener, Rullo and Melvin

Terry Grove moved and Cathy Hinzy seconded a motion to approve Samuel Clapper of Barbera, Clapper, Beener, Rullo and Melvin at a rate of \$145.00 per hour for the 2015-2016 school year as presented. *Motion carried by unanimous roll call vote.*

ITEM #12. OTHER BUSINESS

1. Special Meeting Date

Terry Grove moved and Patricia May seconded a motion to approve July 20, 2015 as the date at 7:30 p.m. for the Special meeting with permission to advertise. *Motion carried by unanimous roll call vote.*

ITEM #13. REPORTS

- A. Guidance Office Report-Teresa Cook-Informational**
- B. Nurse's Report-Rebekah Marietta-Informational**
- C. Maintenance/Custodial Report-Doug Rugg-Informational**
- D. Athletic Director Report-Gerald Conn**
- E. Special Education Report-Roni Langley**
- F. Somerset Technology-Mike Diehl-verbal**
- G. Principal's Report-Richard Berkley**

H. Acting Superintendent's Report-Jeffrey Malaspino

1. Permission to apply for Federal & State Funds

Terry Bender moved and Terry Grove seconded a motion to approve to apply for Federal & State Funds as presented. *Motion carried by unanimous roll call vote.*

2. Approval of donation to Lego League

Terry Bender moved and Terry Grove seconded a motion to approve the \$600.00 donation from the Confluence Lions Club to the Lego League, with a letter of thanks to be sent, as presented. *Motion carried by unanimous roll call vote.*

3. Approval of PSBA Dues

Terry Bender moved and Terry Grove seconded a motion to approve the PSBA membership dues for the 2015-2016 school year at the cost of \$2,938.66 as presented. *Motion carried by unanimous roll call vote.*

4. Approval of IEP Writer Renewal

Terry Bender moved and Terry Grove seconded a motion to approve the IEP Writer Renewal for the 2015-2016 school year at the cost of \$2,753.00 as presented. *Motion carried by unanimous roll call vote.*

5. Approval of PARSS Renewal

Terry Bender moved and Terry Grove seconded a motion to disapprove the PARSS (Pennsylvania Association of Rural and Small Schools) Renewal for the 2015-2016 school year at the cost of \$990.00 as presented. *Motion carried by unanimous roll call vote.*

6. Approval of Remembering Adam Program

Terry Bender moved and Terry Grove seconded a motion to approve the Remembering Adam Volunteer Drug Testing Program for the 2015-2016 school year at no cost for the first year as presented. *Motion carried by unanimous roll call vote.*

7. Approval of donation from PTSO

Terry Bender moved and Terry Grove seconded a motion to approve \$1,500.00 donation from PTSO to the Elementary field trip account, with a letter of thanks to be sent, as presented. *Motion carried by unanimous roll call vote.*

ITEM #14. PERSONNEL COMMITTEE

1. 2015-2016 School Physician and Dentist

Terry Grove moved and Patricia May seconded a motion to approve Somerset Family Practice at a rate of \$18.00 per school physical and Dr. Bolden as the school's dentist at \$10.00 per examination for the 2015-2016 school year as presented. *Motion carried by unanimous roll call vote.*

2. Approval of Athletic Director for 2015-2016

Terry Grove moved and Patricia May seconded a motion to approve Gerald Conn as the Athletic Director for the 2015-2016 school year at a salary of \$4,500.00 as presented. *Motion carried by unanimous roll call vote.*

3. Acceptance of resignation

Terry Grove moved and Patricia May seconded a motion to approve to acknowledge the receipt of resignation of Raymond Flack as a Secondary English Education Teacher effective the end of the last duty day of the 2014-2015 school year as presented. *Motion carried by unanimous roll call vote.*

4. Acceptance of resignation

Terry Grove moved and Patricia May seconded a motion to approve to acknowledge the receipt of resignation of Amanda Warfield as a Secondary Math Teacher effective the end of the last duty day of the 2014-2015 school year as presented. *Motion carried by unanimous roll call vote.*

5. Approval to hire Secondary English Teacher

Terry Grove moved and Patricia May seconded a motion to table the hiring of a Secondary English Teacher for the 2015-2016 school year as presented. *Motion carried by unanimous roll call vote.*

6. Approval to hire Elementary Teacher

Terry Grove moved and Patricia May seconded a motion to approve the hiring of Kenneth Steele as an Elementary Teacher with a salary of \$22,750.00, including benefits, for the 2015-2016 school year, pending all necessary clearances as presented. *Motion carried by unanimous roll call vote.*

7. Approval to hire Elementary/Learning Support Teacher

Terry Grove moved and Patricia May seconded a motion to approve the hiring of Jessica Miller as an Elementary/Learning Support Teacher with a salary of \$22,750.00, including benefits, for the 2015-2016 school year, pending all necessary clearances as presented. *Motion carried by unanimous roll call vote.*

8. Approval to hire Baseball Bona fide Volunteer

Terry Grove moved and Patricia May seconded a motion to approve the hiring of Kirk Smith as the Head Baseball Bona fide Volunteer with a stipend of \$1,500.00 for the 2015-2016 school year, pending all necessary clearances as presented. *Motion carried by unanimous roll call vote.*

9. Approval to hire Assistant Baseball Bona fide Volunteer

Terry Grove moved and Patricia May seconded a motion to approve the hiring of Tyler Phillips as the Assistant Baseball Bona fide Volunteer with a stipend of \$1,000.00 for the 2015-2016 school year, pending all necessary clearances as presented. *Motion carried by unanimous roll call vote.*

10. Approval to hire Softball Bona fide Volunteer

Terry Grove moved and Patricia May seconded a motion to approve the hiring of Jeff Conn as the Head Softball Bona fide Volunteer with a stipend of \$1,500.00 for the 2015-2016 school year, pending all necessary clearances as presented. *Motion carried by unanimous roll call vote.*

11. Approval to hire Assistant Softball Bona fide Volunteer

Terry Grove moved and Patricia May seconded a motion to approve the hiring of Mike Kreger as the Assistant Softball Bona fide Volunteer with a stipend of \$3,165.00 for the 2015-2016 school year, pending all necessary clearances as presented. *Motion carried by unanimous roll call vote.*

12. Approval of Tenure for Sheila Bower

Terry Grove moved and Patricia May seconded a motion to approve Tenure for Sheila Bower as presented. *Motion carried by unanimous roll call vote.*

13. Approval of Act 93 employee raises

Terry Grove moved and Patricia May seconded a motion to approve the Act 93 employee raises as presented. *Motion carried by unanimous roll call vote.*

ITEM #15. NEGOTIATIONS AND GRIEVANCES COMMITTEE

ITEM #16. VISITOR COMMENTS

ITEM #17. ADJOURNMENT

Terry Grove moved and Terry Bender seconded a motion to adjourn at 9:48 p.m. *Motion carried by unanimous voiced vote.*

Respectfully submitted,

Rhonda Hoover, TVASD Board Secretary